
Memorandum

To: Mayor & Members of Council
From: Monica Irelan, City Manager
Subject: General Information
Date: July 31, 2015

CALENDAR

AGENDA: *City Council* - Monday, August 03 @7:00 pm

C. APPROVAL OF MINUTES – the Minutes from the July 20, 2015 Meeting are enclosed

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 031-15**, a Resolution of Necessity regarding Roundhouse Road
2. **Ordinance No. 042-15**, an Ordinance Amending Ordinance No. 028-15 Appointing Lisa L. Nagel as the Napoleon City Law Director of Napoleon, Ohio; and Declaring an Emergency. (Suspension Requested)
3. **Resolution No. 043-15**, a Resolution Authorizing a Donation Agreement between the City of Napoleon, the Rotary Club and the Napoleon/Henry County Chamber of Commerce for the Construction and Donation of a Park known as “Napoleon Pocket Park”; and Declaring an Emergency. (Suspension Requested)
4. **Ordinance No. 044-15**, an Ordinance Amending Chapter 955 of the Codified Code of the City of Napoleon to Add Section 955.09(Q) regarding Golf Rates for 2015 and 2016 season; and Declaring an Emergency. (Suspension Requested)
 - a. Enclosed is a Memorandum from Tony Cotter with the Parks & Recreation Board’s recommendation for golf rates in 2015 and 2016.
5. **Ordinance No. 045-15**, an Ordinance Amending Chapter 955 of the Codified Code of the City of Napoleon to Establish the Dog Park and its Rate; and Declaring an Emergency.

H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS –

- 1) **Resolution No. 039-15**, a Resolution Authorizing the Expenditure of Funds and an Agreement for Financial Consultant Professional Services with Schonhardt and Associates for Preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34.

I. THIRD READINGS OF ORDINANCES AND RESOLUTION - None

J. GOOD OF THE CITY (*Discussion/Action*)

1. ***Award of Bid:*** Appian Avenue and Maumee Avenue Traffic Signal Improvements
 - a. The Memorandum for recommendation of award is enclosed.
2. ***Forfeiture of Properties***
3. ***Salt Shed***
 - a. The enclosed Memorandum shows the revised cost on the redesigned salt storage facility.

INFORMATIONAL ITEMS

1. **CANCELLATION** – Technology Committee Meeting
2. **AMP WEEKLY UPDATE**/July 31, 2015

MI:rd

Records Retention - CM-11 - 2 Years

July 2015							August 2015							September 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4	1	2	3	4	5	6	1	2	3	4	5	6		
5	6	7	8	9	10	11	7	8	9	10	11	12	7	8	9	10	11	12		
12	13	14	15	16	17	18	13	14	15	16	17	18	13	14	15	16	17	18		
19	20	21	22	23	24	25	16	17	18	19	20	21	20	21	22	23	24	25		
26	27	28	29	30	31		22	23	24	25	26	27	27	28	29	30				
							28	29	30	31										

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27 Greg Heath - Vacation	28 Greg Heath - Vacation	29 Greg Heath - Vacation	30 Greg Heath - Vacation	31 Greg Heath - Vacation	1
2	3 7:00 PM City COUNCIL Meeting	4	5 6:00 PM River City Rodders Downtown Cruise-In	6	7 7:00 PM Rally in the Alley	8
9	10 6:30 PM ELECTRIC Committee Board of Public Affairs (BOPA) Mtg. 7:00 PM WATER & SEWER Committee Mtg. 7:30 PM Municipal Properties/ED Committee Meeting	11 4:30 PM Board of Zoning Appeals Meeting 5:00 PM Planning Commission	12	13	14	15
16	17 6:00 PM Tree Commission Meeting 6:15 PM Parks & Recreation Committee Meeting 7:00 PM City COUNCIL Meeting	18	19	20	21	22
23	24 6:30 PM FINANCE & BUDGET Committee Meeting 7:30 PM SAFETY & HUMAN RESOURCES Committee Meeting	25	26 6:30 PM Parks & Rec Board Meeting	27	28	29
30	31 5th Monday/No Scheduled Mee	1	2	3	4	5

City of Napoleon, Ohio

City Council

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, August 3, 2015 at 7:00pm

- A. Attendance** *(Noted by the Clerk)*
- B. Prayer & Pledge of Allegiance**
- C. Approval of Minutes:** July 20 *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- D. Citizen Communication**
- E. Reports from Council Committees**
- 1. Technology & Communication Committee** did not meet on Monday, August 3 due to lack of agenda items.
 - 2. Finance & Budget Committee** did not meet on Monday, July 27 due to lack of agenda items.
 - 3. Safety & Human Resources Committee** did not meet on Monday, July 27 due to lack of agenda items.
- F. Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*
- 1. Civil Service Commission** did not meet on Tuesday, July 28 due to lack of agenda items.
 - 2. Parks & Recreation Board** met on Wednesday, July 22 with the following agenda items:
 - a.** Discussion and/or Action on Issues to the Golf Course
 - b.** Discussion and/or Action on Rate Recommendation for Dog Park Fees
- G. Introduction of New Ordinances and Resolutions**
- 1. Ordinance No. 031-15**, a Resolution of Necessity regarding Roundhouse Road; and declaring an Emergency (Suspension Requested)
 - 2. Ordinance No. 042-15**, an Ordinance amending ordinance 028-15 appointing Lisa L. Nagel as the Napoleon City Law Director of Napoleon, Ohio; and, declaring an Emergency (Suspension Requested)
 - 3. Ordinance No. 043-15**, a Resolution authorizing a Donation Agreement between the City of Napoleon, the Rotary Club and the Napoleon/Henry County Chamber of Commerce for the construction and donation of a park known as "Napoleon Pocket Park"; and declaring an Emergency (Suspension Requested)
 - 4. Ordinance No. 044-15**, an Ordinance amending Chapter 955 of the Codified Code of the City of Napoleon to add Section 955.09(Q) regarding golf rates for the 2015 and 2016 season; and declaring an Emergency (Suspension Requested)
 - 5. Ordinance No. 045-15**, an Ordinance amending Chapter 955 of the Codified Code of the City of Napoleon to establish the Dog Park and its rate; and declaring an Emergency
- H. Second Readings of Ordinances and Resolutions**
- 1. Resolution No. 039-15**, a Resolution authorizing the expenditure of funds and an Agreement for Financial Consultant Professional Services with Schonhardt and Associates for preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34
- I. Third Readings of Ordinances and Resolutions**
- There are no Third Readings of Ordinances and Resolutions.
- J. Good of the City** *Any other business as may properly come before Council, including but not limited to:*
- 1. Discussion/Action:** Award of Bid: Appian Avenue & Maumee Avenue Traffic Signals
 - 2. Discussion/Action:** Forfeiture of Properties
 - 3. Discussion/Action:** Salt Shed
- K. Executive Session:** Discipline of Personnel
- L. Approve Payment of Bills and Approve Financial Reports** *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*
- M. Adjournment**

Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, September 7 @ 6:15 pm)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, August 10 @ 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- b. Electric Department Report

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, August 10 @ 7:00 pm)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, August 10 @ 7:30 pm)

- a. Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, August 17 @ 6:15 pm)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, August 24 @ 6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, August 24 @ 7:30 pm)

2015 Regular Meetings with Townships scheduled for February and November

8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, August 10 @ 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- b. Electric Department Report

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, August 11 @ 4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, August 11 @ 5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, August 17 @ 6:00 pm)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, August 25 @ 4:30 pm)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, August 26 @ 6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, November 10 @ 10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, December 8 @ 4:00 pm)

9. Housing Council (1st Monday of the month after the TIRC meeting)

10. Health Care Cost Committee (As needed)

11. Preservation Commission (As needed)

12. Infrastructure/Economic Development Fund Review Committee (As needed)

13. Tax Incentive Review Council (As needed)

14. Volunteer Firefighters' Dependents Fund Board (As needed)

15. Lodge Tax Advisory & Control Board (As needed)

16. Board of Building Appeals (As needed)

17. ADA Compliance Board (As needed)

18. NCTV Advisory Board (As needed)

City Council

Meeting Minutes

Monday, July 20, 2015 at 7:00pm

PRESENT

Council

City Manager

Law Director

**Finance Director/
Clerk Of Council**

Recorder

City Staff

Others

ABSENT

Council

Others

Call To Order

**Consideration Of
Appointment Of
Councilperson to
Vacant Council Seat**

**Motion To Accept
Republican Party
Recommendation
Of Patrick McColley**

Passed
Yea- 6
Nay- 0

**Swearing In Of New
Councilmember**

**Reorganization of
Council Committees**

Motion To Approve

Travis Sheaffer – President, Jason Maassel – President Pro Tem, Jeff Comadoll, John Helberg, Jeffrey Marihugh, Christopher Ridley; Patrick McColley
Monica S. Irelan
Trevor M. Hayberger
Gregory J. Heath

Tammy Fein
Robert Weitzel, Police Chief
Chad Lulfs, Director of Public Works
Dan Wachtman, MIS Administrator
News Media; NCTV

Mayor Ronald A. Behm

President Sheaffer called the meeting to order at 7:00pm with the Lord’s Prayer followed by the Pledge of Allegiance.

Heath distributed the form ‘Certification by Party Central Committee to Fill a Vacancy in County Office or City Office’ and reported that the forms lists the Republican Party Central Committee’s nomination to fill the vacant City Council seat at Patrick McColley.

Motion: Marihugh Second: Maassel
To accept the Republican Party recommendation of Patrick McColley to fill the vacant City Council seat

Roll call vote on above motion:
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll
Nay-

The Honorable Judge Denise Herman McColley swore in Councilman McColley.

The proposed appointment of Standing Committees of Council was provided; presented were the Standing Committees of Council which McColley would sit, including Parks & Recreation Committee, Finance & Budget/Audit Committee, Volunteer Firefighters’ Dependents Fund Review Board, Income Tax Review Board, and Chair of the Safety & Human Resources Committee. Maassel reminded Council that the junior member of Council traditionally sits on the Tree Commission and asked Marihugh if he would like to pass that to McColley or stay on the Commission; Marihugh chose to stay on Tree Commission until reorganization of Council in January.

Motion: Comadoll Second: Ridley

**Introduction Of
Resolution No. 039-15**

President Sheaffer read by title Resolution No. 039-15, a Resolution authorizing the expenditure of funds and an Agreement for Financial Consultant Professional Services with Schonhardt and Associates for preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34

**Motion To Approve
First Read**

Motion: Maassel Second: Ridley
To approve First Read of Resolution No. 039-15

Discussion

Heath reported that this firm currently assists the City with the preparation of the Financial Statements; Heath reported that this would be approval for a three (3) year contract and Heath will distribute a copy of the contract at the next Reading. Marihugh asked why the contract is a three (3) year contract while Council will be changing; Heath believes that all future contracts are subject to appropriation by Council. Ridley asked the total contract amount; Heath replied \$19,000.

Passed
Yea- 7
Nay- 0

Roll call vote to approve First Read of Resolution No. 039-15
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

**Introduction Of
Resolution No. 040-15**

President Sheaffer read by title Resolution No. 040-15, a Resolution authorizing the City Manager to execute all documents necessary to apply and accept Ohio Public Works Commission State Capital Improvement Program (SCIP) and Local Transportation Improvement Program (LTIP) funds for projects deems necessary by the City Engineer in the year 2015; and declaring an Emergency (Suspension Requested)

**Motion To Approve
First Read**

Motion: Comadoll Second: McColley
To approve First Read of Resolution No. 040-15

Discussion

Hayberger reported that this Resolution is amending the dates listed in the Title that were previously incorrect.

**Motion To Suspend
The Rules**

Motion: Marihugh Second: Comadoll
To suspend the Rules requiring three Readings

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

Passed
Yea- 7
Nay- 0

Roll call vote to pass Resolution No. 040-15 under Suspension of the Rules
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

**Introduction Of
Resolution No. 041-15**

President Sheaffer read by title Resolution No. 041-15, a Resolution approving and adopting the Amendment to the Takecare by Wageworks Health Savings Account regarding nondiscrimination requirements and authorizing an directing the execution of any couterparts of the Amendment to the Administrator of the Plan; and declaring an Emergency

**Motion To Approve
First Read**

Motion: McColley Second: Ridley
To approve First Read of Resolution No. 041-15

Discussion

Hayberger reported that this Amendment was presented by the Third Party Healthcare Provider, Chapman & Chapman; they are providing the Plan to meet

the Federal requirements and to streamline Article 2 Section 2 regarding the IRS Tax Codes, allowing the Administrator to handle any situation listed under this Section. Hayberger explained that the request for the Emergency Clause and Suspension of the Rules is for this Resolution to take effect by August 1, 2015.

**Motion To Suspend
The Rules**

Motion: Helberg Second: Comadoll
To suspend the Rules requiring three Readings

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

Passed
Yea- 7
Nay- 0

Roll call vote to pass Resolution No. 041-15 under Suspension of the Rules
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

**Second And Third
Readings Of
Ordinances And
Resolutions**

There were no Second or Third Readings of Ordinances and Resolutions.

**GOOD OF THE CITY
Discussion/Action**

**Motion To Approve
Power Supply Cost
Adjustment Factor**

Motion: Comadoll Second: Maassel
To accept the recommendation for approval of the Power Cost Adjustment Factor for July as follows:
PSCAF three (3) month averaged factor: \$0.00257
JV2: \$0.041686
JV5: \$0.041686

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

**Good Of The City
(Cont.)
Heath**

Heath reported that David Meekison has resigned from the Civil Service Committee; adding that this position is a recommendation from the Mayor with confirmation by Council. Heath reported that the Civil Service examination took place Saturday, July 18 resulting in four (4) qualified applicants for the Police Officer position and two (2) qualified applicants for the Firefighter/Paramedic position.

Heath reported that the City auction took place on Saturday, July 18 with an approximate total of \$18,266 of gross proceeds.

Comadoll

Comadoll questioned a mileage bill that took place in May but is being billed now; Heath will research this.

Ridley

None

Maassel

None

Sheaffer

Sheaffer thanked Meekison for serving on the Civil Service Commission for the past

twelve (12) years.

Sheaffer reported that Council has been invited to the dedication ceremony of the new junior/senior high school on August 11, 2015 at 10:00am, including a tour.

Helberg

Helberg stated that he received an email regarding a resident complaint; the resident does not agree with being required to pay to have a sidewalk installed on Appian Avenue, even though there was no assessment for this project. Irelan explained that there was an email sent to some Councilmembers and the Mayor regarding this issue; Irelan reported that she has been in contact with this resident throughout the Appian Avenue project, explaining the policies and procedures to the resident. Irelan reported that the resident requested leniency for this policy on the resident's property, and Irelan replied to the resident that the only option would be a policy change by Council.

Helberg believes that a policy change would be unfair to the residents who have been required to install sidewalks after construction projects have been completed for the previous ten (10) years; Irelan agreed, citing the residents on County Route 424 and Northcrest Circle who were all required to install sidewalks at their own expense. Ridley asked if the sidewalk would end before the ditch; Irelan replied yes, however if there were a residence on the other side of the creek then this would be discussed; Helberg stated there is a residence on the other side of the creek, but believes it is not within City limits; Marihugh believes that the property is owned by Kim Morris and is located within City limits. Irelan stated the sidewalks will match the existing sidewalks on the other side of the street. Maassel believes that the current sidewalks come to an abrupt stop; Helberg asked if the City should consider bringing the sidewalk out to the road; Hayberger stated that this would be considered outside the scope of the project and the City would be financially responsible for the addition; Irelan added that the City would be financially responsible for any future projects on this street as well, since the resident is only responsible for the initial installation of the sidewalk, adding that the sidewalk is attached to the property, not the property owner. Helberg suggested connecting the sidewalk to the shoulder of the road; Marihugh suggested stopping the sidewalk short of the roadways due to water and sewer right of ways and speed factors, adding that an advanced warning could be placed adjacent to the sidewalk. Ridley asked if there could be any liability to the City if the sidewalk is continued out to the road; Hayberger stated that this could open the City for increased liability.

Marihugh

Marihugh asked Irelan for an update on a building in the 700 block of North Perry Street; Irelan replied that a code enforcement letter has been sent to the property owner and the owner is in the process of completing the engineering process to repair the building, adding that the deadline for code enforcement is October 30, 2015. Marihugh asked if the barrels on the property are owned by the City; Irelan replied that the City owned barrels were removed and the property owner was required to put up their own barricades.

Marihugh asked Irelan if the North Scott Street manholes that have not yet been raised will be completed; Irelan replied that all manholes that required being raised including a concrete collar in compliance with ODOT specifications have been completed. Marihugh believes that there are two (2) that do not meet the ODOT specifications; Irelan will research the specifications and distribute them to Marihugh. Irelan added that a City Engineering Department employee measured each manhole and marked the ones required to be raised.

Marihugh created a list of hydrants that he believes should be painted; Irelan stated that not all hydrants will be completed this year due to the rain, and the employee is doing other tasks during the rain. Marihugh asked if the Fire Department budget still has funds for STORZ connections; O'Brien stated that this is being planned for the future, adding that he spoke with Rathge about adding approximately twenty five (25) per year. O'Brien stated that the funds were not budgeted for this year but is researching adding this in the future.

Marihugh asked if Appian Avenue has any water issues currently; Irelan is not aware of any water issues on Appian Avenue.

McColley

McColley thanked Council for voting him back in.

Hayberger

Hayberger reported that the Resolution regarding the bill in question by Comadoll was passed June 15, 2015 without Emergency Clause, and would have taken effect on July 15, 2015. Heath added that the travel for the bill in question does not occur until July 26 through July 29 and uses the appropriate area guidelines.

Hayberger reported that CCA will be sending letters to residents regarding past due income tax collection; Hayberger reminded Council that there is no 'customer friendly' way to relay the information, adding that the recipients have received many previous opportunities to pay the past due amounts.

Irelan

Irelan reported that the Golf Course currently only have five (5) holes open; there is approximately 1,200 pounds of quick germination seed to be put down since approximately fifty percent (50%) of the greens have been damaged due to flooding. Irelan reported that she has discussed discounts for members with Cotter for next season; the Parks & Recreation Board has called a special meeting for Wednesday, July 22 to discuss rates and this information will be brought back to Council. Irelan reported that Henry County FEMA funds have been applied for to repair other flooding issues in the amount of \$23,075. with a majority of these funds, \$16,038, being used at the golf course.

Irelan reported that the City was approved for the Industrial Drive grant; the street and drainage portion of the project has an estimated cost of \$2.3 million with the City requesting \$1.65 million and receiving \$1,956,050 for fiscal year 2016; the project should be completed in 2017. Marihugh asked the location of the project; Irelan reported that the project will be from the railroad crossing to American Road and Industrial Drive, and the City would like to replace the railroad crossing with other funding.

Approval Of Bills

Bills and financial reports stand approved as presented with no objections.

**Motion To Approve
Payment Of Bills**

Motion: Comadoll Second: Maassel
To approve the payment of bills

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

Heath distributed the Summer Caucus schedule from TMACOG and believes that Council should send representatives to lobby, adding that local government funds are being highly impacted.

Motion To Adjourn

Motion: Comadoll
To adjourn the meeting.

Second: Marihugh

Passed

Yea- 7

Nay- 0

Roll call vote on above motion:
Yea- Ridley, Maassel, Sheaffer, Helberg, Marihugh, Comadoll, McColley
Nay-

Adjournment

Meeting adjourned at 7:46pm.

Approved:

Travis B. Sheaffer, Council President

Ronald A. Behm, Mayor

Gregory J. Heath, Finance Director/Clerk of Council

DRAFT

ORDINANCE NO. 042-15

**AN ORDINANCE AMENDING ORDINANCE 028-15 APPOINTING
LISA L. NAGEL AS THE NAPOLEON CITY LAW DIRECTOR OF
NAPOLEON, OHIO; AND, DECLARING AN EMERGENCY**

WHEREAS, in the Ordinance No. 028-15 the dates were not certain as to the exact start date for the new law director, Lisa Nagel, City Council now desires to Ordain the start date; and

WHEREAS, due to now having a firm start date the City Council also desires to not terminate the previous law director's employment until just prior to the new law director's hire date;

WHEREAS, the Personnel Committee has met and conducted interviews over the past several weeks;

WHEREAS, the Personnel Committee has presented the written recommendation that Lisa L. Nagel be selected as the new City Law Director;

WHEREAS, the Napoleon City Council does hereby accept the recommendation of the Personnel Committee and does hereby appoint Lisa L. Nagel as the new Law Director for the City of Napoleon; **Now Therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, this Council appoints Lisa Nagel, to the full time regular employment position of Napoleon City Law Director, effective at 12:00 am August 10th, 2015.

Section 2. That, effective on August 10th, 2015, Lisa Nagel's bi-weekly salary shall be \$2,692.31, (prorated as necessary according to City pay periods). Upon satisfactory performance review, as undertaken by and determined by the Personnel Committee, on or about November 7th, 2015, such bi-weekly salary shall increase to \$2,884.62, (prorated as necessary according to City pay periods). Lisa Nagel shall thereafter, including the 2016 performance review, be subject to continued annual performance reviews by the Personnel Committee or City Council and, after each satisfactory review, said salary may be increased by an amount determined by Council.

Section 3. That, notwithstanding any other provision of the City's Personnel Code, the City's Employment Policy Manual, and Section 1 of this Ordinance, the City Law Director, during the course of employment, shall have her professional license fees and local and state bar membership fees paid by the City as well as continuing education fees required for maintaining her license to practice law, so long as such continuing education is related to the duties of Law Director. Additionally, the Law Director will not be required to purchase her own malpractice insurance to act within her scope of duties as Law Director, said coverage shall be provided by the City.

Section 4. That, benefits for the City's Law Director shall accrue and be in accordance with Chapter 197 of the Codified Ordinances (Personnel Code) and the applicable provisions of the City's Employment Policy Manual for full time regular employees, both as may be amended from time to time. However, the City Law Director shall, upon appointment, receive one week of paid vacation which must be used prior to

January 1st, 2016 if any of the vacation is not used prior to said date the unused vacation expires with no duty on the City to compensate the Law Director for the unused vacation time (“use it or lose it”). Also, the City Law Director shall receive two (2) weeks of vacation that must be used from January 1st, 2016 to the Law Director’s one year anniversary of his/her hire date. If any of the vacation is not used prior to said date the unused vacation expires with no duty on the City to compensate the Law Director for the unused vacation time (“use it or lose it”). Thereafter, the Law Director’s vacation shall be accrued per the Chapter 197 of the Codified Ordinances (Personnel Code) and the applicable provisions of the City’s Employment Policy Manual for full time regular employees, both as may be amended from time to time

Section 5. That, Ordinance No. 025-12 is repealed effective 11:59 pm, August 9th, 2015.

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 8. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for effective legal services to be rendered to the City, including those legal services related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Additionally, to cure the effect of Section 5 already having taken place, coupled with the fact that this Ordinance is an Amendment to Ordinance 028-15, this Ordinance shall be effective retroactively to June 27th, 2015.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 042-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

RESOLUTION NO. 043-15

A RESOLUTION AUTHORIZING A DONATION AGREEMENT BETWEEN THE CITY OF NAPOLEON, THE ROTARY CLUB AND THE NAPOLEON/HENRY COUNTY CHAMBER OF COMMERCE FOR THE CONSTRUCTION AND DONATION OF A PARK KNOWN AS “NAPOLEON POCKET PARK”; AND DECLARING AN EMERGENCY

WHEREAS, the City is the legal owner of land located at 124 West Washington Avenue, Napoleon, Ohio as a result from a donation by the Napoleon/Henry County Chamber of Commerce, and,

WHEREAS, the Napoleon Rotary Club (hereinafter known as “the Club” and Napoleon/Henry County Chamber of Commerce (hereinafter known as “the Chamber”) offered to assist in paying a 25% match in regard to a construction grant applied for and approved by the Nature Works Grant for the construction of a “park” in downtown Napoleon; and,

WHEREAS, the City is willing to have constructed said park so long as the donation from the Club and Chamber is received and so long as the grant monies are awarded; moreover, so long as there is a maintenance agreement in place for said park with the Chamber for a period of 20 years; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, this Donation Agreement, currently on file in the office of the City Finance Director, regarding donation of funds for the construction of Napoleon’s Pocket Park and for the maintenance thereof, having been reviewed and approved by this Council, is hereby authorized for execution by the City Manager, subject to any non-material changes deemed appropriate by the City Manager and approved as to form and correctness by the City Law Director.

Section 2. That, the acceptance of the donation(s) by the City may be accomplished by motion of Council and shall be recorded in the minutes.

Section 3. That, once the donations are received and the grant is awarded, the City Manager may execute contracts for the construction of Napoleon’s Pocket Park.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt completion of the shelter house, such facility to be utilized for recreation by the citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____
Travis Sheaffer, Council President

Approved: _____
Ronald Behm, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 043-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 044-15

**AN ORDINANCE AMENDING CHAPTER 955 OF THE CODIFIED
CODE OF THE CITY OF NAPOLEON TO ADD SECTION
955.09(Q) REGARDING GOLF RATES FOR 2015 AND 2016
SEASON; AND DECLARING AN EMERGENCY**

WHEREAS, the Parks and Recreation Board met on July 22nd 2015 and determined that due to extreme amount of rain that cause considerable amount of closures for the 2015 season the Parks and Recreation Board determined it appropriate to adjust certain golf rates for the 2015 and 2016 season; and,

WHEREAS, the City of Napoleon’s Parks and Recreation Committee met and concurred with the Parks and Recreations determination that certain golf rates for 2015 should be raised; and,

WHEREAS, this Council has considered all recommendations, now deems appropriate that golf rates as listed below shall be increased for the 2015 season; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 955.09 of the City of Napoleon’s Codified Code shall remain the same as is currently written with the addition of the following section 955.09 Golf Privilege Fees is hereby amended and enacted to add section (q) which reads as follows:

“(q) Due to the devastating rain and weather that was experienced in the 2015 Golf Season:

- i. Any member who has paid their dues as of August 3rd, 2015 will receive 50% off of a membership for the 2016 season, and Cart rental will be given at no charge for the remainder of the 2015 season.
- ii. Any player purchasing a greens fee at full price shall receive a cart rental at no charge. Those not wishing to use a motorized cart will receive 50% off of a 9 hole or 18 hole greens fee. The 50% reduction has a cap of 18 holes per day.”

Section 2. That, Sections 955.09 of the Codified Ordinances, as existed prior to the enactment of this Ordinance, is repealed and replaced with the entirety of 955.09 as it existed and to now include section (q).

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City and for the further reason that this Ordinance is required to be immediately effective in order to allow the citizens full use of the discount; wherefore, this Ordinance shall be in full force and effect immediately upon its passage..

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 044-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

City of Napoleon Parks and Recreation Department

255 West Riverview Avenue Napoleon, Ohio 43545
(419) 592-4010 (419) 592-8955 (fax)
tcotter@napoleonohio.com

Memorandum

To: *Monica Irelan, City Manager*
From: *Tony Cotter, Director of Parks and Recreation*
Date: *July 23, 2015*
Subject: *Special Golf Course Rates Recommendation*

The Parks and Recreation Board met on July 22nd to discuss issues concerning the golf course following the damaging flood events that it experienced this summer. I gave the Board a full report on the damages that were sustained and the steps staff is taking to restore the damaged areas. In addition, I proposed to the Board the implementation of reduced rates for both members and greens fee players for the remainder of the 2015 season and for 2016.

After a lengthy discussion, the Board has recommended the following:

Current Members (2015 and 2016)	Paid members in 2015 will receive 50% off of a membership for the 2016 season. Cart rental given at no charge for the remainder of the 2015 season.
Greens Fee Players (2015 only)	Any player purchasing a greens fee at full price shall receive a cart rental at no charge. Those not wishing to use a motorized cart will received 50% off of a 9 hole or 18 hole greens fee.

As I stated before, I believe this proposal will help retain our current members and help attract other players who may otherwise feel that our course is no longer playable. In 2011, the golf course suffered similar damage due to severe flooding. At that time we did not offer any fee reductions or incentives. Once we re-opened, we saw very little play for the remainder of the season and into the following season. It took the course several years to recover financially. By offering these reduced rates, we can try and generate revenue through the remainder of the season and retain our membership for next season. The golf course's direct costs will remain constant so even a reduced amount of revenue would be a positive.

I am requesting that this recommendation be presented to City Council at their August 3rd meeting for approval. I am also requesting the rates be passed under suspension so they may be implemented immediately.

If you have any questions or would like additional information, please let me know.

ORDINANCE NO. 045-15

AN ORDINANCE AMENDING CHAPTER 955 OF THE CODIFIED CODE OF THE CITY OF NAPOLEON TO ESTABLISH THE DOG PARK AND ITS RATE; AND DECLARING AN EMERGENCY

WHEREAS, the Parks and Recreation Board has previously met and approved of the Dog Park additionally the Parks and Recreation Board has met and recommends a \$10.00 annual membership fee; and,

WHEREAS, this Council has considered all recommendations, now deems appropriate approves of the construction of the Dog Park and the \$10.00 annual membership fee; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 955 of the City of Napoleon’s Codified Code is hereby amended and enacted as follows:

“955.20 **DOG PARK FEES.**

The annual membership fee for the Dog Park is \$10.00 which includes the key fob, on the condition that the person submits a completed application and all pet vaccination documentation as required or listed in the park rules. The City reserves the right to terminate the membership, key fob access, and/or deny any person or animal access for any reason.”

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City and for the further reason that this Ordinance is required to be immediately effective in order to timely process the fees prior to the August 22nd opening day; wherefore, this Ordinance shall be in full force and effect immediately upon its passage..

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____
Ronald A. Behm, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 045-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

City of Napoleon Parks and Recreation Department

255 West Riverview Avenue Napoleon, Ohio 43545
(419) 592-4010 (419) 592-8955 (fax)
tcotter@napoleonohio.com

Memorandum

To: *Monica Irelan, City Manager*
From: *Tony Cotter, Director of Parks and Recreation*
Date: *July 23, 2015*
Subject: *Dog Park Membership Rate Recommendation*

At its July meeting, the Parks and Recreation Board passed a unanimous motion to implement a \$10.00 annual membership fee for users of the soon to be constructed Dog Park at East Riverdowns Park. This fee would include a key fob that the City would issue to gain access to the facility. A completed application and all pet vaccination documentation as listed in the park rules will be required.

Since the group is planning an August 22nd grand opening, I would ask that this rate be passed under suspension so that memberships can be sold on that day.

If you have any questions or would like additional information, please let me know.

RESOLUTION NO. 039-15

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AN AGREEMENT FOR FINANCIAL CONSULTANT PROFESSIONAL SERVICES WITH SCHONHARDT AND ASSOCIATES FOR PREPARATION OF THE CITY CAFR, GAAP REPORTS AND INFRASTRUCTURE COST INFORMATION FOR GASB-34

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds in excess of \$25,000.00 is necessary and therefore authorized for financial consultant professional services with Schonhardt and Associates for preparation of the City CAFR, GAAP Reports and Infrastructure Cost Information for GASB-34 requirements.

Section 2. That, Contract No. 2015-10, both on file with the City Finance Director, which have been reviewed by this Council, are approved, subject to any non material change deemed appropriate by the Finance Director and as approved to form and legality by the City Law Director; moreover, the Finance Director is authorized to execute the same on behalf of the City.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution shall take effect at the earliest time permitted by law.

Passed: _____

Travis Sheaffer, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 039-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2015; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

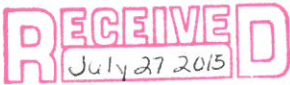
To: Monica Irelan, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Greg Heath, Finance Director
Dennie Clapp, Electric Department Superintendent
Date: August 3, 2015
Subject: Appian Avenue & Maumee Avenue Traffic Signal
Improvement Project – Recommendation of Award

On Wednesday, July 29, 2015, bids were opened and read aloud for the above referenced project. Four bids were submitted (one deemed invalid) and read as follows:

Greenwich Electric, Inc.	\$80,551.76
US Utility Contractor Co., Inc.	\$82,425.99
Perram Electric, Inc.	\$100,600.00
FET Construction Services	\$125,274.89 (Invalid Bid)

Having reviewed the submitted bids, it is my recommendation that Council award Greenwich Electric, Inc. the contract for the Appian Avenue & Maumee Avenue Traffic Signal Improvement Project in the amount of \$80,551.76.

CEL



**JOHN H. HANNA
PROSECUTING ATTORNEY**

HENRY COUNTY
822 OAKWOOD AVENUE
P.O. BOX 605
NAPOLEON, OHIO 43545

419-599-1010 (Phone) 419-599-0770 (Fax)

Chief Assistant Prosecuting Attorney **RICHARD A. FISHER**

Assistant Prosecuting Attorney **J. HAWKEN FLANAGAN**

Assistant Prosecuting Attorney **MELISSA PEPER FIRESTONE** (Phone: 419-592-3816)

July 22, 2015

Monica Irelan
City of Napoleon
255 Riverview Avenue
Napoleon, OH 43545

RE: Calvin G. Spiess, Henry County Treasurer vs. Guy W. Hill, etal.
Case No. 13CV0177

Parcel No. 41-009046.0020 - 259 Yeager Street
41-009046.0040 - 261 Yeager Street
41-009091.0500 - 834 Daggett Street
41-009271.0020 - 251 Yeager Street
41-009271.0040 - 255 Yeager Street
41-009723.0100 - 916 N. Perry Street

Dear Ms. Irelan:

Please be advised the parcels identified above were subject to an action in foreclosure for non-payment of real estate taxes. The subject properties were twice offered for sale according to the provisions of Ohio Revised Code section 5721, et seq., and no bids were received. Pursuant to Ohio Revised Code section 5723.01, you are hereby notified of the failure of sale and of your opportunity to petition for the forfeiture of the above referenced properties. The petition must be received within ten days following your receipt of this notice and offer of forfeiture.

Very truly yours,

J. Hawken Flanagan
Assistant Henry County Prosecuting
Attorney

JHF:mky



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Monica Irelan, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Jeff Rathge, Operations Superintendent
Date: July 28, 2015
Subject: Salt Storage Facility Revised Cost

This spring Council approved spending up to \$202,000.00 on a new salt storage facility. The facility consisted of a 60'x100' fabric structure with 12' high poured concrete walls and an 8" asphalt floor. The price was based on estimates provided by local contractors.

After receiving approval from Council to proceed with the project, it was brought to our attention that salt sheds are available on the State Purchasing Contract. Accel Building Systems (ABS) contacted us and informed us that they would like to provide a quote. We agreed but encouraged them to use local contractors as much as possible; they agreed.

With our approved design, the concrete pricing came in nearly 4 times higher than originally estimated. We then instructed ABS to provide us another quote with their own subcontractor (not a local subcontractor), but the concrete portion of the quote was still nearly 3 times higher than what was originally provided to us.

At that point we began redesigning the building. Below are the estimates for the redesigned facility. Neither option has asphalt outside the building. To install asphalt outside the building is estimated to be an additional \$29,000. Storage capacity for both options is estimated at about 1,950 tons.

70'x72' Fabric Structure with 10' High Poured Concrete Walls and 8" Asphalt Floor:

Building, Walls, & Foundation:	\$193,000.00
Asphalt Floor	<u>\$29,000.00</u>
Total	\$222,000.00

70'x112' Fabric Structure with 6' High Stacked Block Walls and 8" Asphalt Floor:

Building, Walls, & Foundation:	\$135,000.00
Asphalt Floor	<u>\$29,000.00</u>
Total	\$164,000.00

CEL

Memorandum

To: Technology and Communication Committee, Council, Mayor, City Manager, City Law Director, City Finance Director, Department Supervisors, Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 7/29/2015

Re: Technology and Communication Committee Meeting Cancellation

The Technology and Communication Committee meeting regularly scheduled for Monday, August 3, 2015 at 6:15pm has been CANCELED due to lack of agenda items.



UPdate

A weekly newsletter presented by AMP President/CEO Marc Gerken

July 31, 2015

Nominations open for AMP Board

By Carey Village Administrator Roy Johnson – nominating committee vice chair, AMP Board of Trustees

Four at-large seats on the AMP Board of Trustees will be up for election at the organization's general membership meeting on Sept. 30 during the 2015 AMP/OMEA Conference in Columbus. The at-large seats, for three-year terms, are held now by the Ohio communities of Bryan, Montpelier, Oberlin and Orrville. Trustees, whether at-large or service group representatives, are elected by member community – not by individual. The elected municipality then appoints a representative to fill its Board seat. If your member community would like to be considered for nomination, please contact me at either 419.396.7681 or roy.johnson@careyohio.org.



AMP General Counsel John Bentine provided the following reminder on the designation and notification of proxy in order to vote at the general membership meeting, special meeting or service group caucus: Each member in good standing shall designate in writing one representative and may also designate one (or more) alternates. Each member, through its representative, shall be entitled one vote on any matter coming before the members at a general membership meeting, special meeting or service group caucus. Note: Proxy voting is permitted; however, a representative may only vote for one member community. Designation and notification of such proxy must be provided prior to such general membership meeting, special meeting or service group caucus via correspondence by the use of electronic means, facsimile, courier or U.S. mail from an authorized official (i.e., mayor/city manager/board chair or general manager) designating a person to carry the proxy for all voting purposes. Emails will suffice if email address is from member; otherwise correspondence must be on member letterhead or their respective legal adviser's letterhead.

Proxy correspondence should be addressed to Barbara Johnson at bjohnson@amppartners.org. If sending by courier or U.S. mail: Barbara Johnson, American Municipal Power, Inc., 1111 Schrock Road, Suite 100, Columbus, Ohio 43229.

DEED grant deadline is Aug. 15

By Michelle Palmer, PE – assistant vice president of technical services

The fall funding cycle of the American Public Power Association's (APPA) Demonstration of Energy & Efficiency Developments (DEED) utility cycle closes on Aug. 15.

Grants, up to \$125,000, are designed to fund innovative utility projects that increase efficiency, reduce costs, investigate new technologies, offer new services, or improve processes and practices to better serve customers.

see DEED Page 2

OMEA seeks Board, honorary membership nominations

By Wadsworth Mayor Robin Laubaugh – nominating committee chair, OMEA Board of Directors

The Ohio Municipal Electric Association (OMEA) Board of Directors is seeking nominations for the four expiring seats on the Board. The seats up for election this year are currently held by Edgerton, Montpelier, Napoleon and Orrville. The Edgerton seat can be filled by either a non-elected official or an elected official; the remaining three seats must be filled by an elected official.



Nominations should be submitted by Aug. 11 to any member of the OMEA Board nominating committee: St. Marys Mayor Patrick McGowan (pmcgowan@cityofstmarys.net), New Bremen Village Administrator Wayne York (nbadmin@nktelco.net), and myself (rilaubaugh@wadsworthcity.org); or to Jolene Thompson, OMEA executive director (614.540.1111 or jthompson@amppartners.org).

The OMEA Board is also seeking nominations for honorary memberships, which are awarded to individuals who have a distinguished public power career with significant accomplishments – with special consideration given to individuals who have retired from service or who have announced they will be retiring in the near future. Honorary Members receive AMP and OMEA publications and conference registration. Elections for the Board and honorary memberships will take place during the OMEA general membership meeting on Sept. 30 in conjunction with the AMP/OMEA annual conference in Columbus. If you would like more information or have questions, please contact Jolene Thompson.

DEED continued from Page 1

There is still time to make the Aug. 15 grant deadline. If you need AMP's assistance in compiling your DEED application, please contact me at 615.540.0924 or mpalmer@amppartners.org, or Alice Wolfe at 614.540.6389 or awolfe@amppartners.org.

AMP pays for its members to be DEED participants through APPA membership and will assist utilities in the grant application process. A number of AMP members and AMP have benefited from DEED support for various projects. Since 1981, over 30 grants have been awarded to 18 AMP members in five states – totaling more than \$710,400 in grant and student research grant funds. For additional program information, email to DEED@PublicPower.org or visit the DEED section of APPA's website.

Energy markets are flat again

By Craig Kleinhenz – manager of power supply planning

It was another week of flat prices for the energy markets as summer heat waves have been held in check by overall cooler temperatures. With this week's heat mostly over, temperatures are expected to be normal to slightly below average for the first part of August. Combined with natural gas storage numbers coming in at expectations, this kept prices in check for the week.

September natural gas prices closed down \$0.05/MMBtu from last Thursday, finishing yesterday at \$2.77/MMBtu. 2016 on-peak power prices at AD Hub closed almost flat, finishing yesterday at \$41.70/MWh which was \$0.01/MWh lower for the week.

AFEC weekly update

By Craig Kleinhenz

AFEC had a very consistent week despite higher loads due to warmer weather. The plant generated at base maximum levels during most of the on-peak hours and base minimum levels during the overnight hours on each of the last seven days.

Because of the warmer weather, duct burners were used for a total of 59 hours this week, mostly during the late afternoon peaks. Fremont ended the past seven days with a 72 percent load factor (based on 675 MW).

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending July 31

MON	TUE	WED	THU	FRI
\$45.82	\$50.71	\$71.09	\$47.79	\$37.79

Week ending July 24

MON	TUE	WED	THU	FRI
\$46.17	\$37.84	\$35.12	\$35.19	\$38.86

AEP/Dayton 2016 5x16 price as of July 31 — \$41.70

AEP/Dayton 2016 5x16 price as of July 24 — \$41.71

Portman speaks on Federal Permitting Act of 2015

By Jolene Thompson – senior vice president/OMEA executive director

Sen. Rob Portman (R-OH) spoke on the Senate floor in support of his Federal Permitting Act of 2015 this week. The bill, which he co-authored with Sen. Claire McCaskill (D-MO), is part of the Developing a Reliable and Innovative Vision for the Economy (DRIVE) Act. Portman encouraged his fellow senators to support the measure.



Rob Portman

According to a report referenced by Portman, the United States is currently ranked 41st in the world in terms of ease of getting a construction permit to build a project. Portman has bipartisan support in his effort for permitting reform.

The bill is modeled after the streamlining reforms of 2006 and 2012 transportation bills as well as recommendations from the President's Job Council. The bill is endorsed by the U.S. Chamber of Commerce, National Association of Manufacturers and the North America's Building Trade Unions.

Federal, state and local governments are affected by the current permit system. The process can take as long as six years from the initial approval for the project. The bill would only apply to economically significant capital projects. These projects are defined by the size of total investment (\$200 million and up), or other projects likely to benefit from increased agency coordination.

The bill covers renewable or conventional energy production, electricity transmission, surface transportation, aviation, ports and waterways, water resources, broadband, pipelines and manufacturers. The bill would not change any safeguard regulations already in place.

According to Portman, the bill would alter the permit process in three ways: better coordination and deadline setting; greater transparency and early public participation; and litigation reform. The better coordination and deadline setting portion would create an interagency council – led by the Office of Management and Budget (OMB) – that would identify best practices and deadlines for required reviews and approvals of various types of projects. There would also be a single agency in charge of

see PORTMAN Page 3

Calendar

Aug. 18—AMP Member Outing & Project Dinner

Aug. 29—AMP Lineworkers Rodeo
AMP Headquarters, Columbus

Aug. 31-Sept. 4—AMP Lineworker Basic 2 class
AMP Headquarters, Columbus

Sept. 28-Oct. 1—AMP/OMEA Conference
Hilton Columbus at Easton

Nov. 17-19—Cooper Industries Regulator Class
AMP Headquarters, Columbus

Latta leads USEPA letter

By Jolene Thompson

Earlier this week Congressman Bob Latta (R-OH) and Congressman Gene Green (D-TX) led a letter to U.S. Environmental Protection Agency (USEPA) Administrator Gina McCarthy regarding the agency's proposed rule on ozone standards.



Bob Latta

More than 130 colleagues joined Latta in the bipartisan letter to McCarthy, asking her to consider the consequences of a revision to USEPA's current National Ambient Air Quality Standards (NAAQS) from the current standard of 75 parts per billion (ppb) – which states are only just beginning to implement – to a level between 65-70 ppb.

The letter calls on USEPA to “allow time for the benefits of the current ozone standard to become effective by retaining the current ozone standard.”

“Just as the previous revisions to the NAAQS standards are currently being implemented in counties across the country, the EPA proposed new standards that are overly burdensome, technically unattainable and deficiently demonstrative of providing any environmental or public health benefits,” said Latta. “Since the rule was initially proposed last year, we have heard expert testimony confirming even the possibility of this rule being implemented is proving detrimental to our workforce's growth and our economy as a whole. The National Association of Manufacturers projects that EPA's proposal could reduce the U.S. GDP by \$140 billion annually, and eliminate 1.4 million job equivalents per year. Overall compliance costs could exceed \$1 trillion, making this proposal the most expensive regulation in U.S. history. The impact to Ohio would be especially significant, with projections of over 22,000 lost jobs and \$22 billion in Gross State Product Loss from 2017 to 2040.”

The USEPA initially established an ozone standard in 1971, and subsequently revised the standard in 1979, 1997 and 2008. Under the Clean Air Act, USEPA has established NAAQS for criteria pollutants, including ground-level ozone. The current standard, set in 2008, established an eight-hour standard of 75 ppb, replacing a 1997 standard equivalent to 84 ppb.

“The EPA's own data indicates that U.S. ozone precursor emissions have been cut in half since 1980 – reducing ozone in the air by 33 percent. Without allowing sufficient time for existing measures to take hold, the EPA is now proposing standards so stringent that 2,110 counties – 67 percent of the country – would fail them, essentially creating a nation of nonattainment areas including the entire state of Ohio,” said Latta. “The proposed standards are so low that some parts of the country could fall into nonattainment even if all human activity in the area were to cease. Indeed, both Yosemite and the Grand Canyon National Parks would be in violation of the EPA's proposed standards.”

AMP and OMEA share Latta's concerns on this matter and we appreciate his leadership on this issue. We will continue to follow the USEPA's action on NAAQS closely.

PORTMAN continued from Page 2

setting a permitting timetable for each major capital project with guidance from OMB and other agencies. It also encourages cooperation with state and local permitting authorities as well as conducting environmental review in an efficient manner.

To create a transparent system there would be a public, online dashboard to track agency progress on approvals and reviews as well as provide access to relevant documents. This bill would also require agencies to accept comments from stakeholders during the early stages of the approval and review process. The bill also reduces the current statute of limitations on National Environmental Policy Act suits from six years to two years.

Sen. Portman often cites AMP's experience with obtaining the necessary U.S. Army Corps of Engineers permits for our hydro projects as one of the drivers for his interest in this issue. Portman's senior staff worked with AMP/ OMEA when drafting the bill. We thank Sen. Portman for his leadership on this issue and his raising awareness of the permitting challenges AMP had during development of the hydro projects.

Three plant operators join AMP's Willow Island team

By Phil Meier – vice president of hydroelectric development & operations

Three new employees joined AMP this week as Willow Island Plant Operator I.

Jim Miller previously served as assistant manager of the Facilities-Work Center at Ohio University and also held multiple roles at American Electric Power during six years with the company. He holds associate degrees in mechanical engineering and electric engineering/electronics from Zane State College, and a bachelor's degree in management from Franklin University.

Following 28 years at the Gorsuch Station, Eddy Craig worked in motor repair for Michael Bradley Apparatus and served as a boiler operator at Pro-fusion. He is a veteran of the U.S. Navy.

Prior to AMP, Tom Ellyson was a Class I water operator for the City of St. Marys and previously worked as a crane operator for 19 years at Century Aluminum. He holds certifications in fiber optics and security.



Jim Miller



Eddy Craig



Tom Ellyson



News or Ads?

Call Krista Selvage at 614.540.6407 or email to kbselvage@amppartners.org if you would like to pass along news or ads.

Jackson High School senior receives AMP scholarship

Cole Massie (right) of Jackson receives a \$2,000 Lyle B. Wright Scholarship from Karen Ritchey, manager of communication programs, during a Jackson City Council meeting on July 27.



Named in honor of former Bowling Green utilities director Lyle Wright, the scholarship is awarded to graduating seniors whose household receives electricity from an AMP community.

For more information on AMP's scholarship programs, please visit the [AMP website](#) or contact Ritchey at 614.540.0933 or kritchey@amppartners.org.

Member outing, project dinner to be held Aug. 18

Registration is still being accepted for AMP's annual organizational and project update dinner and member outing, to be held Aug. 18. The member outing will again be held at Rattlesnake Ridge and there are only a few spots left.

The organizational dinner will be held at the Crowne Plaza Hotel and is open to all members and Municipal Electric Partners (MEPs). AMP President/CEO Marc Gerken and members of AMP's executive management team will provide insight on various AMP initiatives.

For registration information, please contact Jodi Allalen at 614.540.0916 or jallalen@amppartners.org regarding the organizational update dinner and Brandon Poddany at 614.540.0847 or bpoddany@amppartners.org for the member outing.

Classifieds

Village of Lodi seeks lineworker

The Village of Lodi is accepting applications for the position of Lineperson in the Electrical Utility Department. Lodi's system consists of 69kV transmission and 4kV & 12kV distribution voltages. Responsibilities include, but are not limited to, maintenance and construction of all village owned system facilities. This work includes rotating on-call for emergencies during evening and weekend hours. Applicant must have proven experience as a lineperson with both overhead and underground distribution systems, ability to climb utility poles, a valid CDL or the ability to obtain one in three months, and a high school diploma or GED. The village provides an excellent benefit/compensation package. To apply, send resume with three references to Superintendent of Utilities, PO Box 95, Lodi, OH 44254 or email to lineperson@villageoflodi.com. Position open until filled. EOE

Technician II position is open

The Oberlin Municipal Light and Power System (OMLPS) is accepting applications for the position of Full-Time Technician II in the Technical Services Division. The Technician II is responsible for the operation, maintenance and routine construction of the electric technical services system.

Minimum qualifications: High school diploma or equivalent; supplemented with electrical, electronics and/or engineering technology courses; or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the job. Valid Ohio Driver's License. Class "A" Commercial Driver's License within

one year of hire. Hourly Salary Range: \$16.95 - \$21.19/hour D.O.Q.

Applications are available at www.cityofoberlin.com and at Oberlin City Hall, 85 S. Main St., Oberlin, Ohio 44074. Applications should be returned via email to hr@cityofoberlin.com or mailed to: City of Oberlin Human Resources Department, Oberlin City Hall, 85 S. Main St., Oberlin, Ohio 44074. Closing date is Aug. 24, 2015, at 4:30 p.m. The City of Oberlin is a Drug-Free Workplace and an Equal Employment Opportunity employer.

Lineworker needed in Wellington

The Village of Wellington is seeking an experienced Journeyman Lineman and/or Apprentice Lineman.

A complete rate of pay, benefits and OPERS retirement is offered. Applications will be accepted at Village of Wellington, Attn. Village Manager Steve Pyles, 115 Willard Memorial Square, Wellington, OH 44090 or www.villageofwellington.com, Town Hall or the Electric Dept. will be accepted until Aug. 7, 2015, or until position is filled. Wellington is an EEO/AA Employer.

Journeyman - This position is responsible to perform switching hot line work and rebuild lines, install primary metering, splice and install underground conductors; to construct, maintain and repair overhead and underground electric distribution and transmission lines up to 69,000 volts; assist in design, layout and procurement of materials; read and interpret blueprints install poles; string wire, pour concrete; install conduit; and operate trencher. The person will also be required to respond to trouble calls maintain tools, equipment and vehicles, operate instru-

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ments such as cable locators, phase meters, amp meters and volt meters, attend seminars to enhance knowledge of job, safety and equipment operation, etc.

Applicants must have successfully completed a minimum of four years of progressive on-the-job work and technical training in all line craftwork and/or one year as a qualified Lineman First Class in a similar or related industry or equivalent training and experience being constant.

Apprentice Lineman – This position will be responsible for performing entry level work in the construction, operation, maintenance and repair of electrical distribution lines. Duties will include assisting with all aspects of electric distribution line construction, maintenance and troubleshooting, including responding to power outage service calls. Will also operate equipment, read and install meters and other duties as directed. After completing probationary period, will enter into a structured program of apprenticeship and must be able to complete the physical and educational demands of such a program.

Applicants should be a high school graduate, GED or equivalent experience and education and have a valid Ohio drivers licenses. Preferred qualifications will include a CDL and completion of a pre-apprenticeship lineman program. Applicant will be responsible for a safety practices and job safety will be required to conform to Village Personnel Policy manual.

MSCPA seeks candidates for assistant general manager

Michigan South Central Power Agency (MSCPA) is seeking candidates for the position of Assistant General Manager. MSCPA, located in Litchfield, Michigan, is a public power entity serving five member communities – Clinton, Coldwater, Hillsdale, Marshall and Union City.

Incumbent will assist the general manager with planning, assigning and reviewing all operations and functions connected with the management of MSCPA in accordance with the established policies and resolutions of the Board of Commissioners. This position is responsible for assisting with employment of all personnel, making recommendations to be acted upon by the Board, and directing a strategic plan to meet short and long-term goals and objectives of the agency's member municipalities.

The ideal candidate will have knowledge of government structure and process, regulatory and legislative matters related to utilities in the public sector, and budget administration. He or she will possess exceptional organizational, interpersonal and communication skills. The assistant general manager must have the ability to understand and negotiate complex agreements with other agencies for power resources and participation in joint ownership of generation and transmission. The successful individual will be able to foster a teamwork environment and develop and maintain effective working relationships both within and outside of MSCPA.

The minimum qualifications for this position are a bachelor's degree in business, public administration or

related field plus five years management experience, or an equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the position. Applicant must possess a valid driver's license.

MSCPA offers a comprehensive benefit package. Salary will be commensurate with experience. Submit resume, letter of interest and salary history no later than Sept. 30, 2015 to: Michigan South Central Power Agency, Attn: Human Resources, 720 Herring Road, Litchfield, MI 49252. MSCPA is an Equal Opportunity Employer.

Position open in Columbus

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of Engineer IV for the Division of Power. This position is responsible for directing the activities of the Power Engineering Section, which includes the planning, design, review and construction of street lighting and power distribution projects. Position will also prepare/assist in maintaining data for the capital improvement and operating budgets.

High-level experience in electrical engineering, municipal utility, and management of professional engineering staff preferred. Applicants must possess a valid motor vehicle operator's license, a valid state of Ohio certificate as a registered professional engineer, five years of experience as a professional engineer in responsible charge of engineering work, two years of which must have been supervisory over professional engineers or multiple major engineering projects. Substitutions: 10 years of practical engineering experience, which includes three years as a registered professional engineer and two years of experience supervising professional engineers.

Salary \$78,645 - \$117,936. Send resumes by Aug. 10, 2015 to: Krista McGee, Department of Public Utilities, 910 Dublin Road–Room 4150, Columbus, OH 43215, fax them to 614.645.0500, or email to DPURecruitment@Columbus.gov. Telephone: 614.645.5883. Include the job title Engineer IV in the subject line of the email or you can complete an online application at www.csc.columbus.gov. Pre-employment medical/drug screen and background investigation required, if selected. EOE

Ephrata has positions available

The Borough of Ephrata is a small community located in Lancaster County, Pennsylvania. Visit www.ephrataboro.org to learn more. The following borough positions are available:

1st Class Electric Lineman – Working as part of a team, this position uses technical, analytical and electrical knowledge to deliver reliable electric service to customers. Responsible to perform inspections, maintenance, operations and construction work on the substations, transmission, distribution and street lighting systems. Works on circuits up to 13.2 kV with hot sticks and/or with rubber protective equipment in aerial buckets and in required safety apparel. Applicants must possess: minimum Class B motor vehicle license; minimum of four years of work experiences for a public or private utility or completion of a recognized apprenticeship program, demonstrate

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thorough working knowledge of transformer connections, phasing, testing line inspections, emergency sectionalizing, meter and service installation; must be able to climb utility poles and perform work up to 60 feet above the ground. Must reside within 30 minutes of Ephrata to respond to call-outs.

Complete an application at the borough or send a resume to: Human Resources Dept., Borough of Ephrata, 124 S. State St., Ephrata, PA 17522 or skramer@ephrataboro.org. Application deadline: Aug. 1, 2015. EOE M/F/D/V

Chief Financial Officer – As CFO for Ephrata Borough, Ephrata Area Joint Authority (EAJA) and Ephrata Borough Authority this position will plan, organize and manage financial functions, establish policies and procedures and assure effective and appropriate fund investment and cash management. CFO will have oversight of the Business Office, IT and one Administrative Assistant.

This position requires a bachelor's degree in finance, public administration or other related field with a minimum of five years of experience in management, finance matters and public administration to assure a thorough knowledge of current technologies relating to data processing, budget and finance operations.

Some of the essential requirements of this position include preparing and administering annual operating and capital budgets, preparing and providing financial reports, managing all cash investments, serving as treasurer for the borough, working with local, county, state and federal agencies, and directing department management staff to ensure efficient and effective internal and external support services.

Qualified persons may email a resume with references to skramer@ephrataboro.org or mail it to: Human Resources Dept, Borough of Ephrata, 124 S. State St., Ephrata, PA 17522. E.O.E.

Administrator candidates needed

The City of Bowling Green is seeking candidates for Assistant Municipal Administrator. (Pay Band 7: \$70,120 - \$81,016). This salaried, exempt executive position is responsible for administrative/managerial tasks to assist the Municipal Administrator; works cooperatively on city matters with department and division heads, and the general public. Serves as the Public Information Officer; coordinates city communication activities; communicates with staff and citizens; represents the city with various community groups; serves on committees and boards; serves as "acting" Municipal Administrator during the absence of the Municipal Administrator; conducts research; prepares reports; participates in the preparation of the city budget; provides instruction for staff; work schedule often involves night and/or weekend meetings. Post-secondary education in public or business administration or other related program; 7-10 years of relevant experience; must have a valid Ohio Driver's License. Deadline for making application is 4:30 p.m. Aug. 6, 2015.

The city's application packet is available in the Personnel

Dept., 304 N. Church St., Bowling Green, OH 43402. The application is also available online [here](#). Resumes alone are unacceptable. Personnel Dept.: 419.354.6200. Email: BGPersonnel@bgohio.org; www.bgohio.org. AA/EEEO.

AMP seeks qualified candidates

American Municipal Power, Inc. (AMP) is seeking applicants for the Circuit Rider position. For a complete job description, please visit the "careers" section of the [AMP website](#) or email to Teri Tucker at ttucker@amppartners.org.

The Circuit Rider position serves as a trainer and technical adviser to member communities for the Circuit Rider program, safety programs and special projects, and assists with the centralized administration of the Mutual Aid program. Successful candidates must have a high school diploma (two-year technical degree desirable), be a journeyman line-worker, have a minimum of two years management experience, have a CDL license, be willing to travel approximately 75 to 80 percent of the time, have a working knowledge of OSHA regulations, be CPR certified, have public speaking experience, and domiciled in the Northwest Ohio area. Experience in a municipal environment is strongly preferred.

APPA Academy Webinar Series



An internet connection and a computer are all you need to educate your entire staff for just \$89. Register today at APPAAcademy.org. Non-APPA members enter coupon code **AMP** to receive the member rate.

- Accounting and Finance Webinar Series: Sustainability Accounting and Reporting **Aug. 11**
- Public Utility Governance Webinar Series: Strategic Planning for Utility Boards and City Councils **Aug. 12**
- Key Accounts Webinar Series: Part 2: The Art of Influence and Translating it Into Support for Key Accounts **Aug. 20**
- Cybersecurity Webinar Series: Introduction to Utility Cybersecurity Challenges **Aug. 27**



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